



Mobile Application User Guide

Introduction

The M+A Matting mobile app provides an easy way for users to search and view existing mat designs as well as create their own proofs using our simple tools. Each user will be able to:

- Create proofs using the camera or by uploading from device library
- Crop and upload new proofs
- Search any existing proofs
- View and email mat proofs
- Have access to their own personal dashboard that saves all current and former artwork submissions from their account
- Get instant artwork approval using e-signature feature
- Track orders of designs that were created via the mobile app
- Filter search results by product category, size or mat orientation

Compatibility

M+A's user-friendly app is compatible with all mobile devices. Below is a condensed list of compatible devices. All Apple products require iOS 6.0 or later.

- Android phones
- Android tablets
- iPhone
- iPad
- iPod Touch

Help

Any questions, concerns, or issues regarding the app may be resolved by contacting the M+A support team. Clicking the "help" button on the app will prompt you to send an email to M+A's customer service department. Users may also contact our support team by phone or direct email

- support@mamattng.com
- 800-241-5549

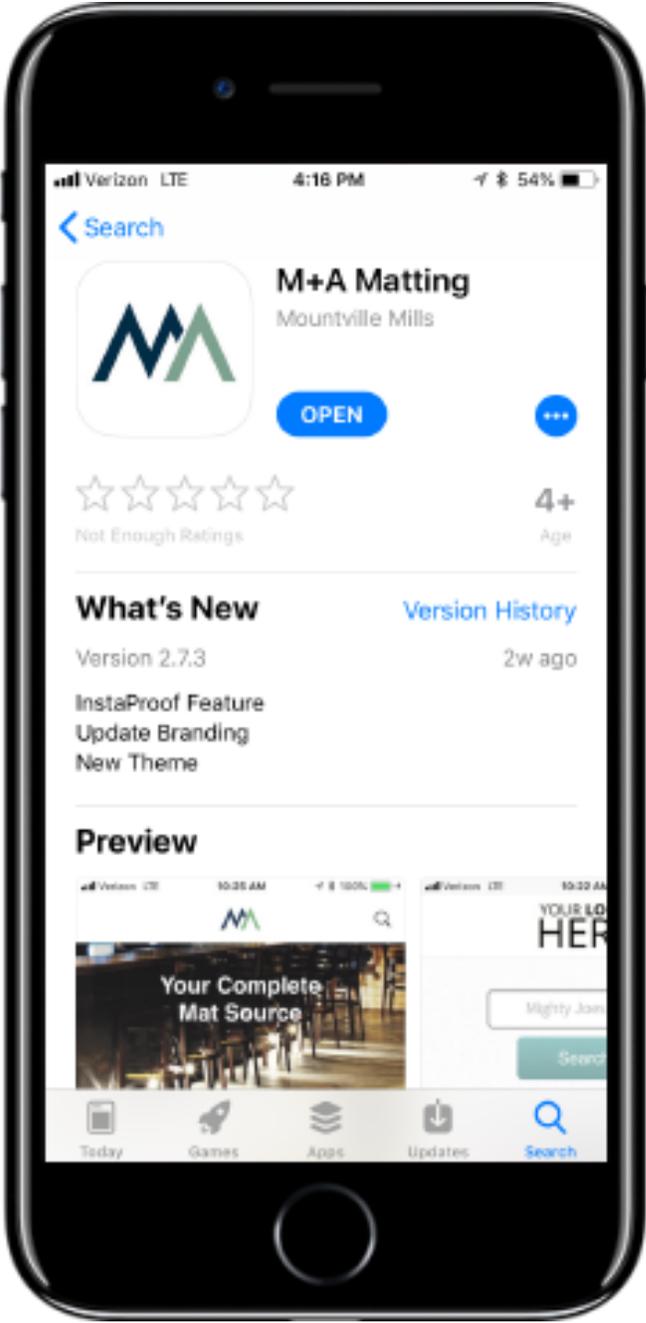
Installation

For Apple Devices:

Search "M+A Matting" in the App Store.
Install the application.

For Android Devices:

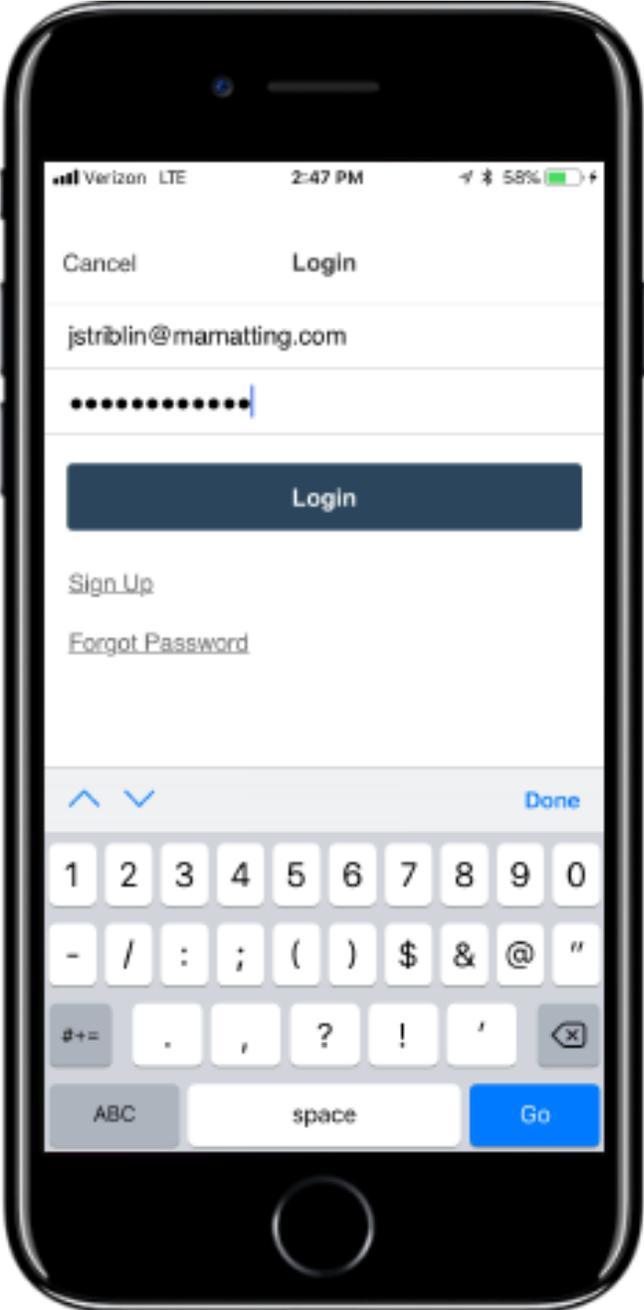
Search "M+A Matting" in the Google Play Store. Install the application.



Logging In

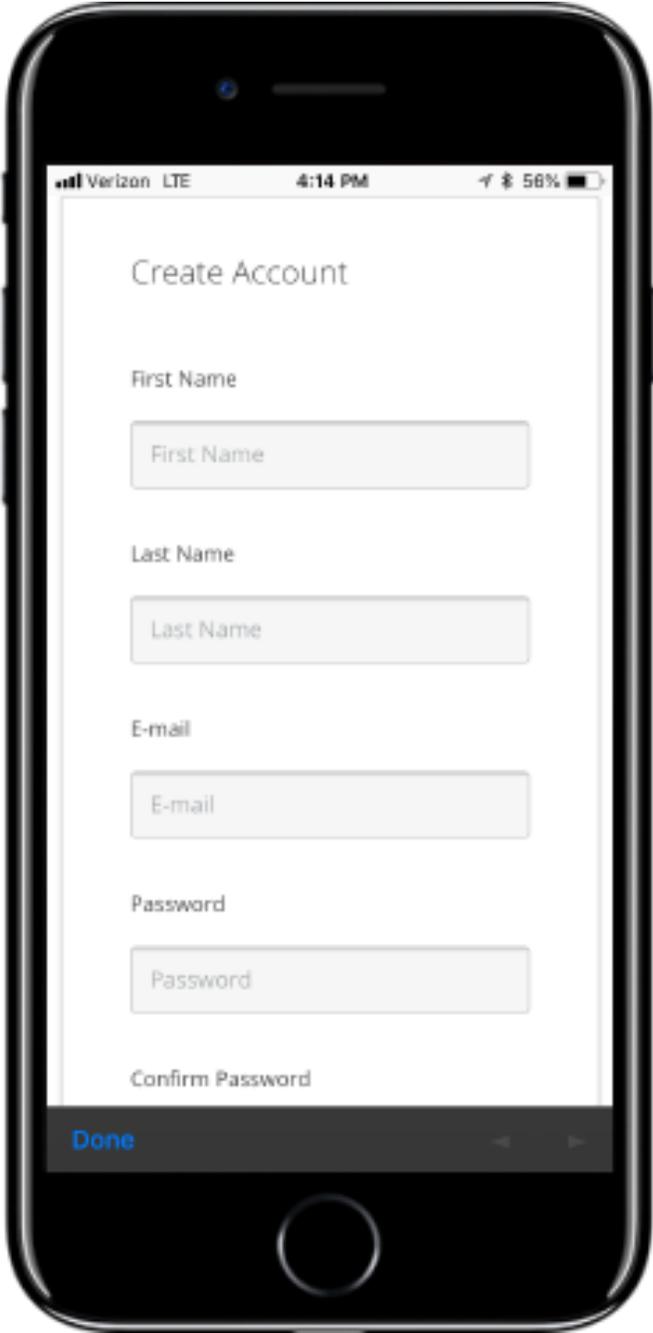
If you have already signed up for the latest version of the mobile app, input your username and password to login.

If you are a new user, click the "Sign Up" link to complete the process.



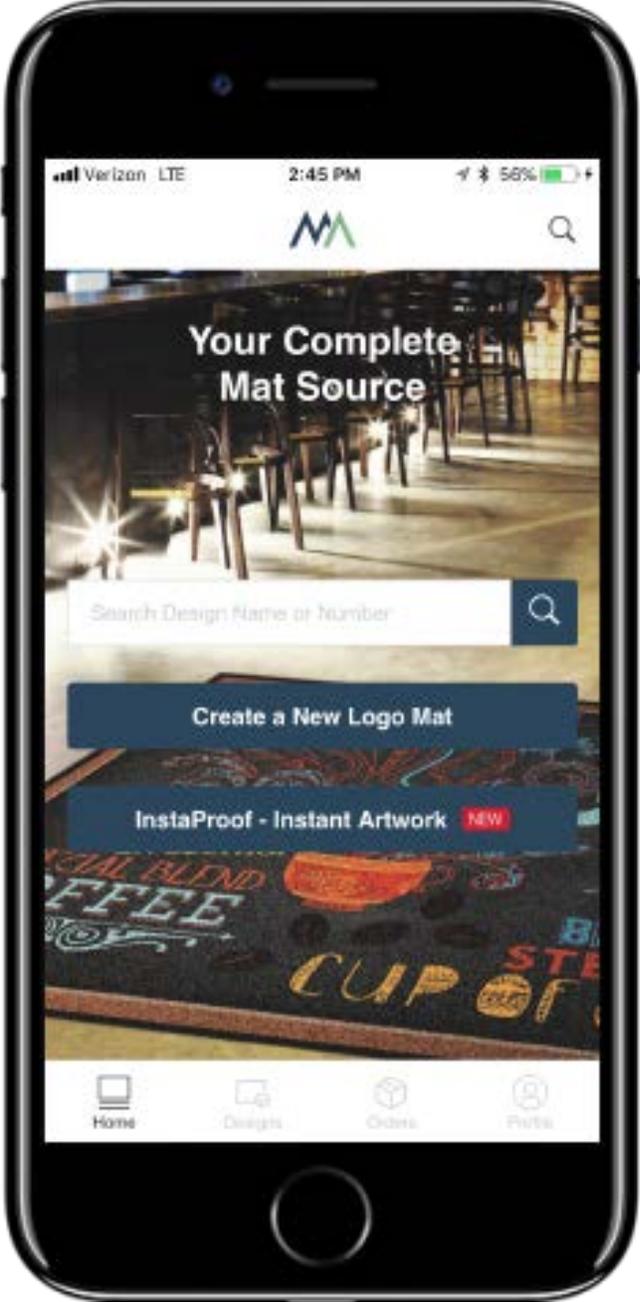
Logging In

On the "Create Account" page, insert your information, including your email and desired password.



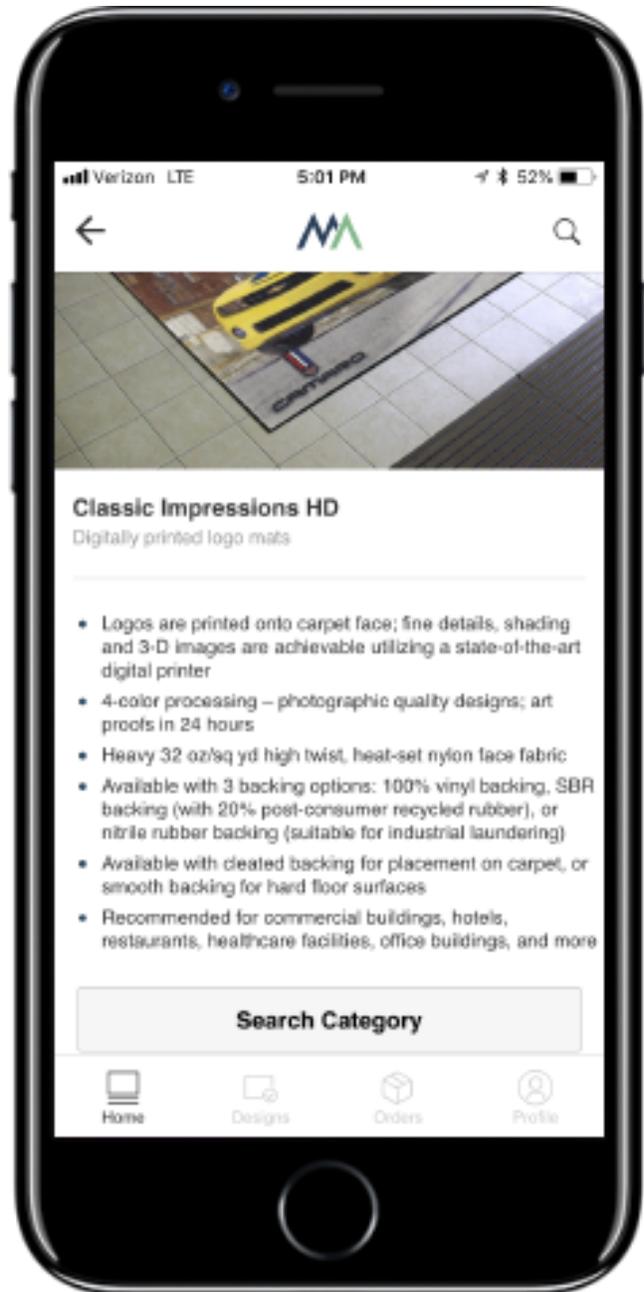
Home

From the 'Home' screen, you can choose to either create a new design using the camera or images on your device, or you can search for existing designs from our library.



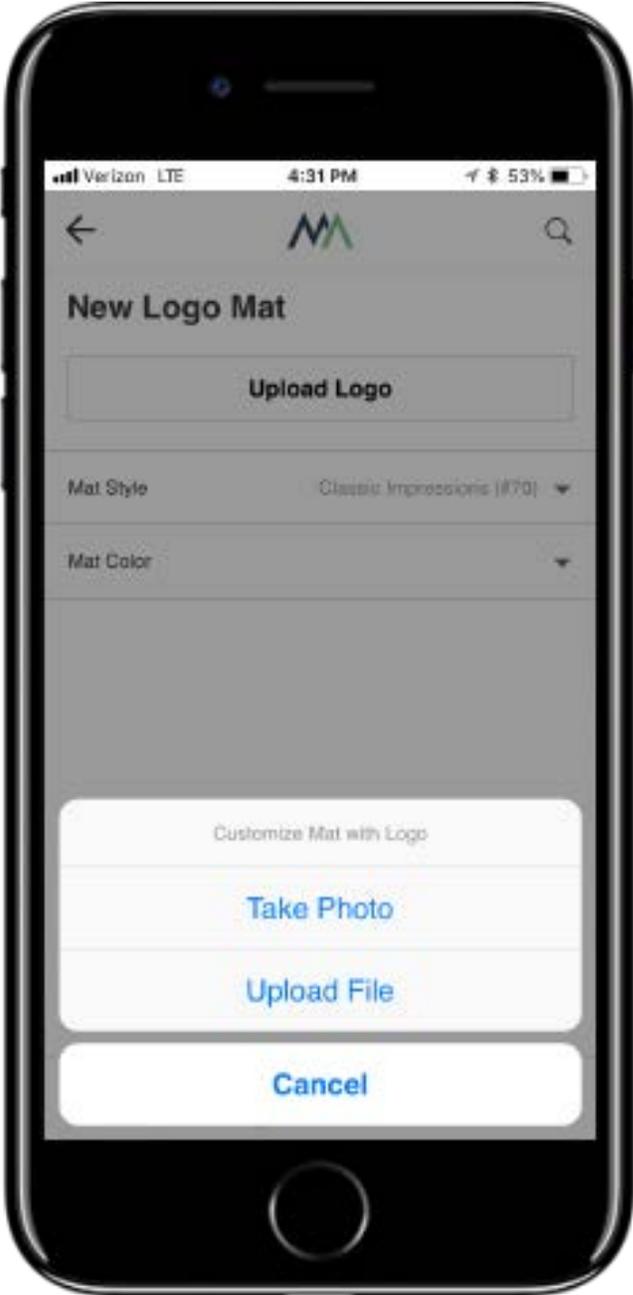
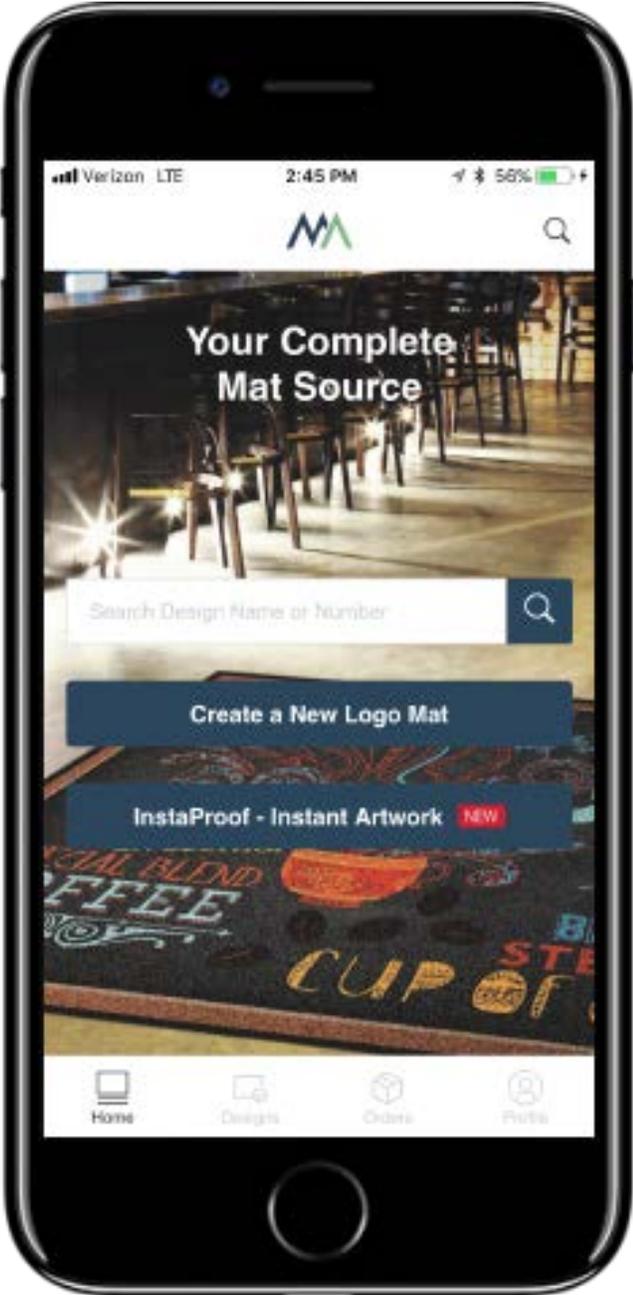
Home

Also, from the "Home" screen, you can now scroll down to view and filter search results by a specific product category.



Create A New Logo Mat

Select the "Create A New Logo Mat" option from the "Home" screen.



Select the "Upload Logo" option at the top of the screen. Choose to take an image or upload from your device's gallery.

Create A New Logo Mat

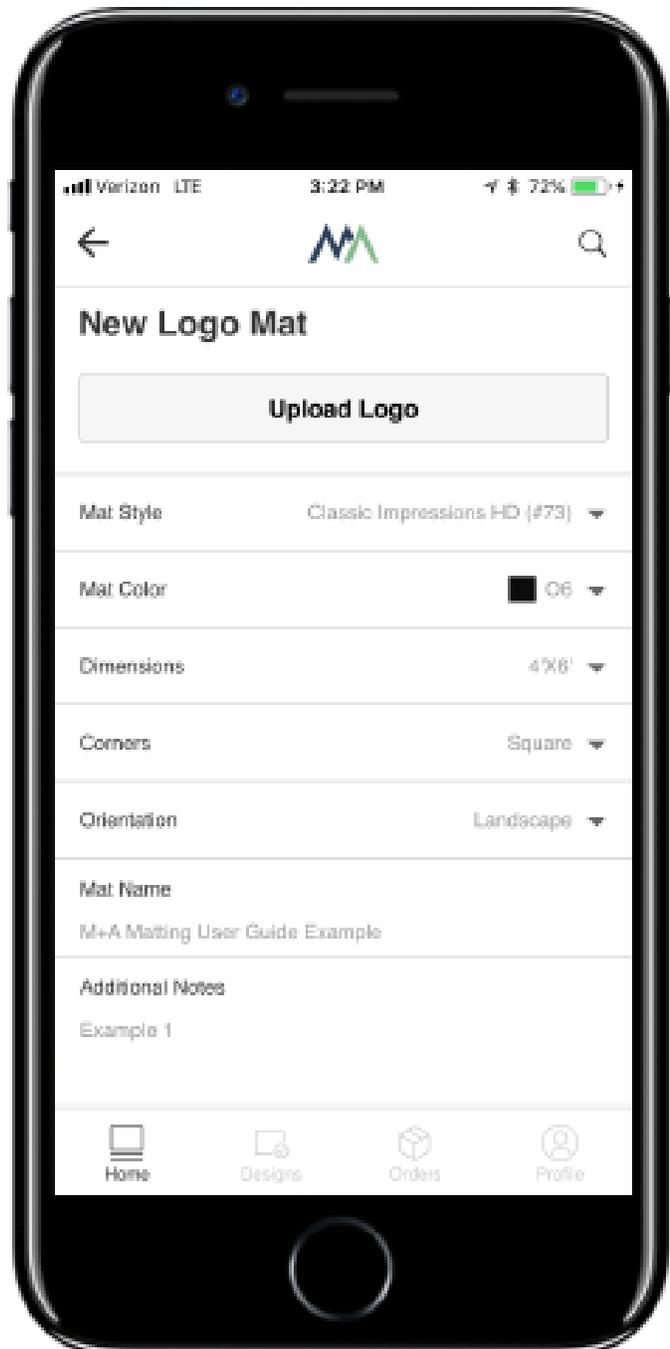
Once you have taken your image or selected your image from your device's gallery, use the crop tool to crop unnecessary areas of the image to isolate the desired logo.



Create New Logo Mat

Once you have taken or chosen your photo and cropped the desired logo area, select your mat details based on your preferences.

Include any special instructions within the "Additional Notes" section to assist our team with the proof production process.



View Submitted Designs

Under the 'Designs' tab on the menu at the bottom of the screen, you can view any submitted designs that you have made.

The three phases of a proof status are as follows:

Proof Ready

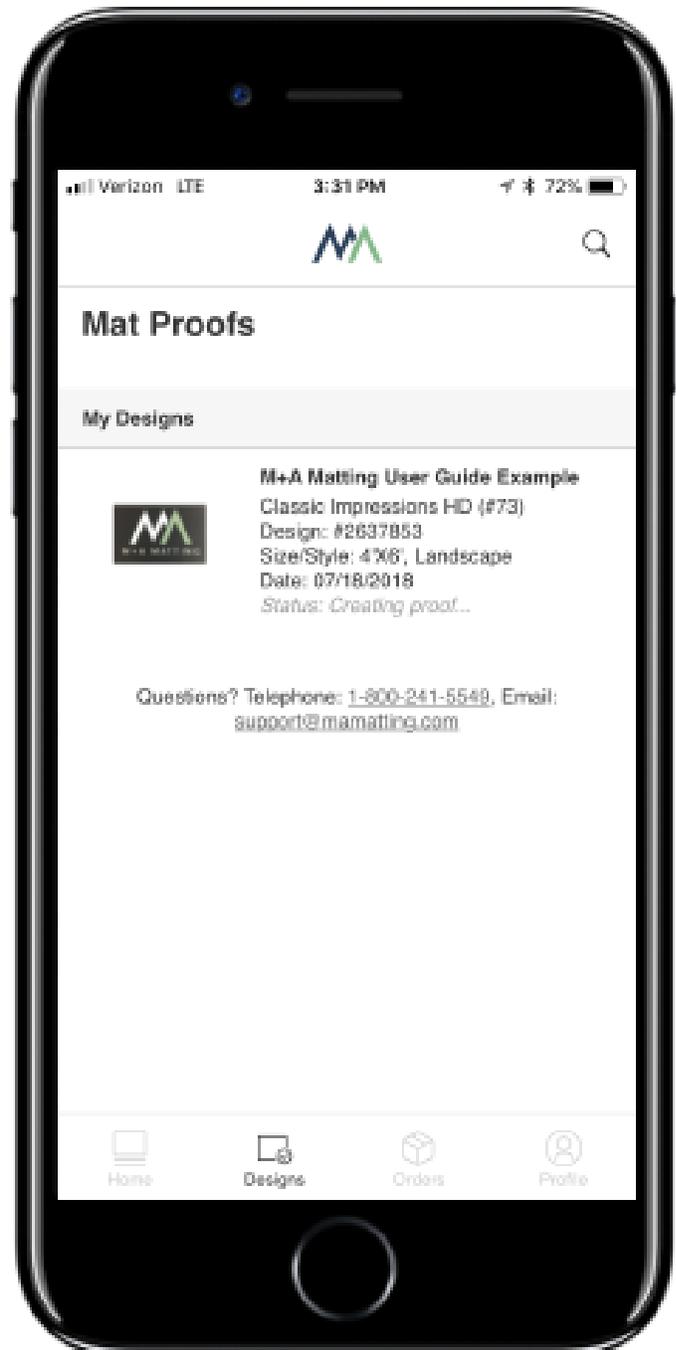
This is a design that has been successfully submitted and a design proof is ready for your review.

Creating Proof

This is a design that has been submitted and is pending completion from our art team.

Draft

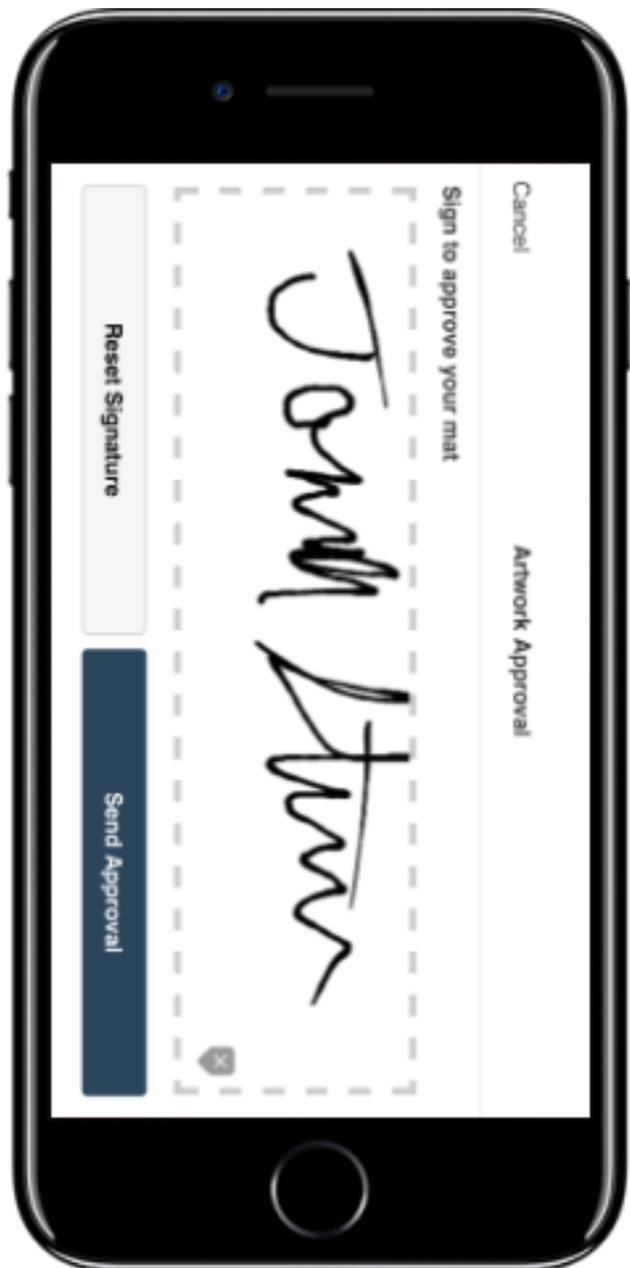
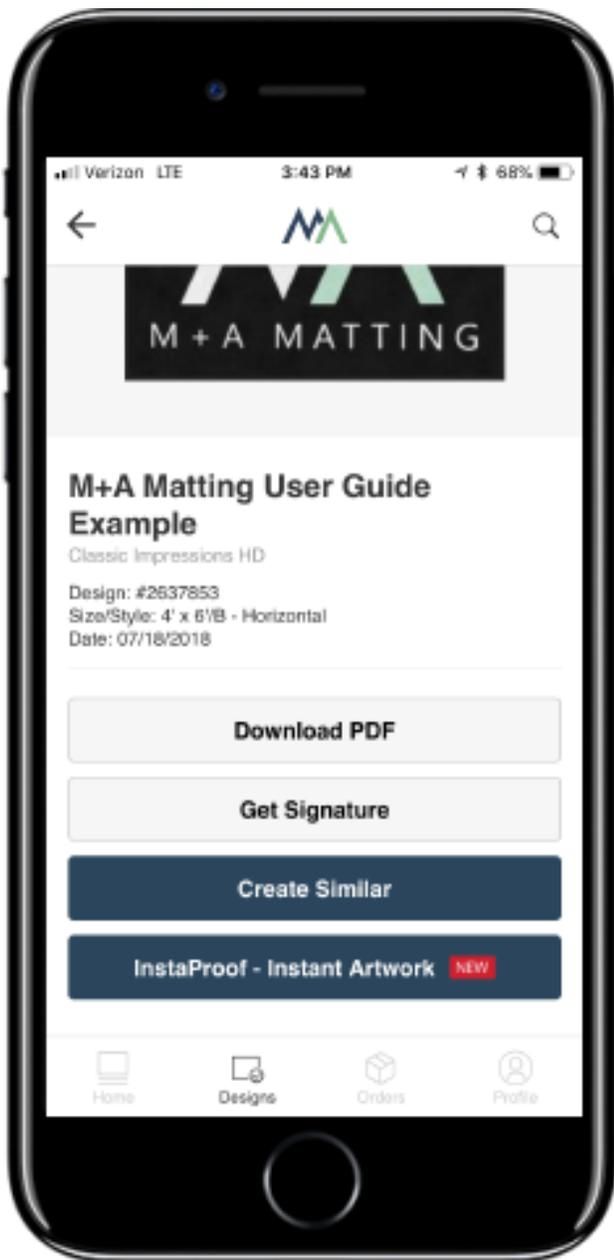
This is a design that you have started to create, but have not submitted.



View Submitted Designs

Once you have located the desired design, you can choose to:

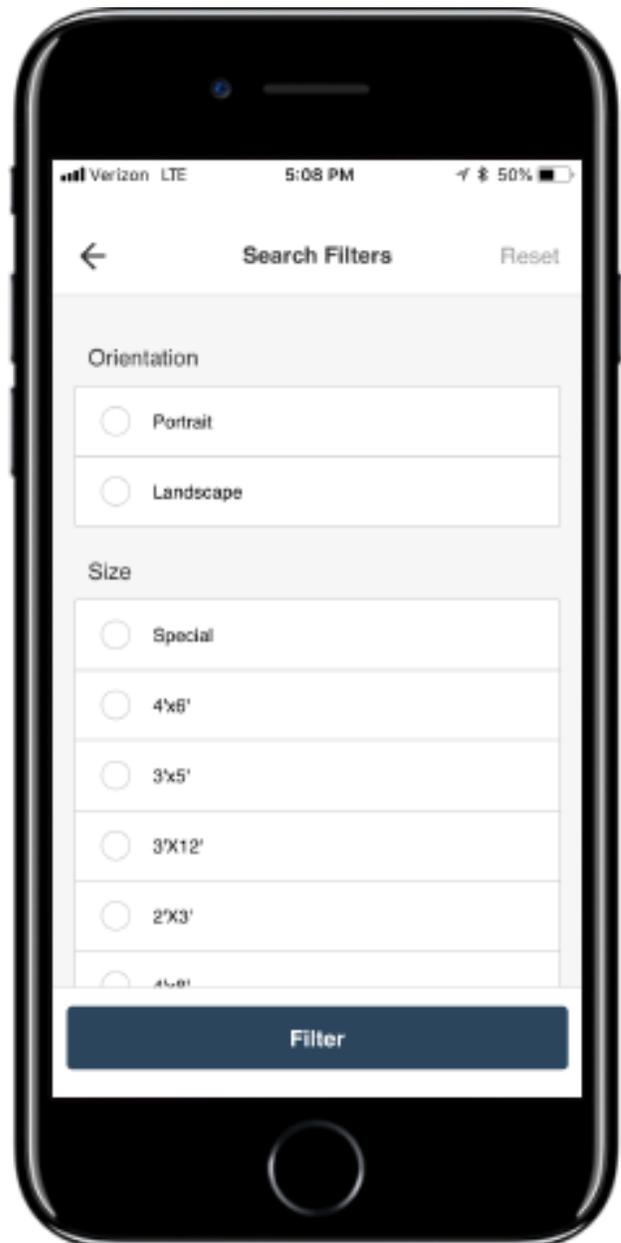
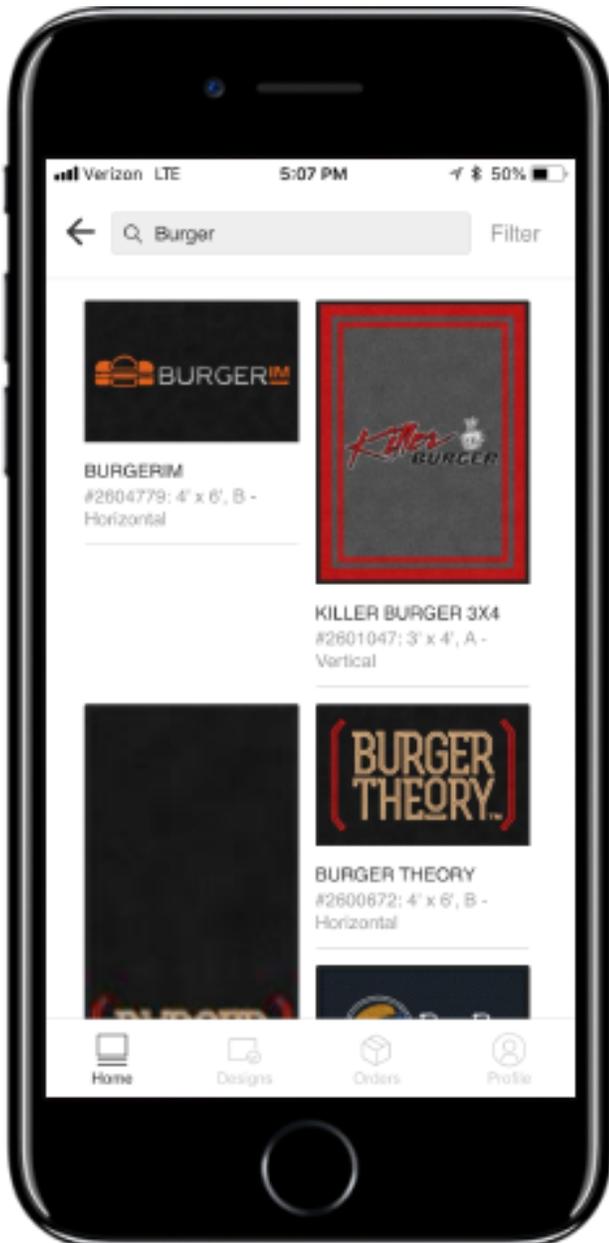
1. Download
2. Get a signature
3. Create similar



The e-signature feature allows you to get instant on-the-spot approval of artwork.

Search Existing Designs

Search our existing library of designs by inserting your desired search term.



Use the filter to sort through the extensive library to find the exact design you prefer.